

Cantonment College Jashore (CCJ)
Jashore Cantonment

Telephone: Military 3170

CCJ/Journal/01/04

08 February 2026

CALL FOR ARTICLES - CCJ JOURNAL - 1st ISSUE, JULY 2026

Reference:

A. Governing Body Meeting of CCJ- 1/2026, 14 January 2026.

1. CCJ is, a renowned educational institution run by Bangladesh Army, established at Jashore in 1969. Academic curricular of this college consists of higher schools with science, humanities and business studies, honours with 10 (ten) departments, degree (pass) course and master's with 5 (five) departments. It has been a long-felt necessity to have an independent periodical where pursuant of higher educations and esteemed faculties may publish their articles.

2. To facilitate the higher education of the college and with reference to A, this institution will publish an independent journal with international standard serial number (ISSN no), with a view to promoting scholars, academicians and enthusiast learners. It will enhance their writing skills on research-based articles. As such, genuine standard write-ups are invited with relevant subject matter. Following subject matters may be covered in writing; but not limited to:

- a. Education and innovation.
- b. Social science, engineering and scientific write-ups.
- c. Social business, finance, banking and economy.
- d. Language, arts, culture, religious affairs and modern thoughts.

3. You are requested to submit the write-ups (if any) latest by 30 April 2026. Rules and regulation are given in Annex A to this letter. Annex B and C also to be adhered while submission.

4. **For Area Headquarters Jashore (General Staff Branch) Only.** You are requested to circulate this call for articles letter to your under command units, establishment and institutions.

5. Forwarded for your further necessary action please.

H KAMRUL HASAN
Lieutenant Colonel
Principal

Enclosures:

1. Annex A, B and C.

Distribution:

External:

Action:

GUIDELINES FOR THE AUTHORS/ WRITERS

1. **Submission.** Authors are requested to submit 2 (two) hard copies and 1 (one) soft copy (via email) of write-ups by 30 April 2026.
 - a. 2 (two) hard copies to be submitted to- *Editor, CCJ Journal, Volume-1, Issue-1, July 2026, Cantonment College Jashore.*
 - b. 1 (one) soft copy to be submitted through email- editor-journal@ccj.edu.bd

The soft copy should preferably be in single-line spacing.
2. **Length & Size.** Articles should be written within 3,500 to 5,000 words, excluding notes and references.
3. **Language and Spelling.** Articles must be written either in Bangla or in English. In the case of Bangla, standard Bangla spelling rules prescribed by the Bangla Academy to be adhered. British English spelling conventions to be followed in English.
4. **Formatting.**
 - a. Bangla- SutonnyMJ (font size: 14).
 - b. English- Times New Roman (font size: 12).
5. **Layout.** Double line spacing, justified margins, one side of A4-size paper. A separate abstract should be provided.
6. **Indentation.** Paragraph should start with a 0.5-inch indent. Block quotations or citations should have a 1-inch indent on both sides.
7. **Pagination.** Page numbers to be placed in the top-right corner. Pagination is cited as p. for a single paper page or pp. for multiple pages.
8. **Headings and Title.** Font size of *Headings and Titles* to be 18. The title should not be underlined or placed within quotation marks.
9. **Abstract & Keywords.** An abstract (within 250 words) should appear at the beginning in font size 10, italicized, with 1-inch margins on both sides. Include 5-7 keywords.
10. **Analysis and Findings.** The article should have deliberate analysis with appropriate tools. Basing on the facts and analysis, the finding of the article has to be clearly articulated.
11. **Tables/Citations.** Tables or specific citations should be placed below the relevant paragraph with single spacing.

12. **Plagiarism & AI Contents**

- a. Without appropriate/ proper reference, writing, quoting or generation of ideas which is copied, AI generated, written or taken as verbatim from internet/ published sources will be considered as 'Plagiarism'. Authors should follow the standard recognition system of referencing.
- b. All submitted articles will be checked by authentic and licensed software for plagiarism. AI articles having plagiarism and AI contents more than 10% and 05% respectively will not be considered for publication.
- c. Non-compliance of any of the above instructions will result in disqualification of the article for publication.

13. **References/ Documentation**

a. **Standard Reference System**

- (1) The writer MUST PUT open and close single inverted comma while mentioning about a book chapter or article taken from a book/journal/periodical and NOT open and close double inverted comma.
- (2) Open and close double inverted comma will be given for quotation.
- (3) For a big quotation of five or more sentences please make INDENT PARA without quote and unquote marks whose font will be smaller than that of the article and which should be in single space.

b. **APA Style**. References may follow APA style, including Author's Name, Year of Publication, Article Title, Journal/ Book Name (italicized), Volume Number, Issue Number, Month, and Page Number.

(1) **Book Referencing**

- (a) Title of the book (should be in italics).
- (b) Place of publication.
- (c) Publisher.
- (d) Year of publication.
- (e) Volume, issue, page number.

(2) **Journal/ Magazine/ Periodical Referencing**

- (a) Name of the articles (open and close with single inverted comma).
- (b) Name of the Journal/ Magazine/ Periodical (should be in italics).
- (c) Place of publication.
- (d) Year of publication.
- (e) Volume, issue page number.

c. **Internet/ Newspapers**. For internet sources, provide the URL and relevant details. For newspapers, mention the paper name, month, date, year, and page number.

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d. **Originality.** Only unpublished research papers will be accepted. Articles being thesis or part of the thesis of any institutional higher education (like M.Phil, Ph.D) will not be accepted.

e. **Authorship.** No more than two authors per article will be accepted. Researchers/ writers from other institutions may submit articles individually or jointly.

f. **Internet / Newspapers.** For internet sources, provide the URL and relevant details. For newspapers, mention the paper name, month, date, year, and page number.

g. **Non-Returnable.** Submitted manuscripts will not be returned.

h. **Selection of the Articles for Publication.** An independent editorial board will select and approve the articles for publication. The editorial board will judge all the submitted articles on following broad heads:

- (1) Originality and quality of the article.
- (2) Methodology and chronological development of the article.
- (3) Subject matter relevancy.
- (4) Review of abstract and conclusion.
- (5) References and documentation.

Decision of the editorial board will be considered as final.

14. **Tables/Citations.** Tables or specific citations should be placed below the relevant paragraph with single spacing. Table/ figure/ photo shown in the article/ research paper should have title at the top and source at the bottom.

15. **Superscription.** Tables or specific citations should be placed below the relevant paragraph with single spacing. The author/ writer must include superscript inside the article/ research paper and details should be shown at the end of the article as Notes and References followed.

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ANNEX B TO
CCJ/JOURNAL/01/01
DATE: 08 FEBRUARY 2026

CERTIFICATE BY THE AUTHOR

This is to certify that I,
Institution to my concern, this article is original in nature. I did not copy part or the whole article from any sources. I am aware that, I shall be liable to the originality of the article. It doesn't conceive anything which is against the nation. This article has neither been published earlier nor submitted as a course or for any other requirement purpose.

Signature:

Name:

Institution:

Mobile no:

e-mail address:

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ANNEX C TO
CCJ/JOURNAL/01/01
DATE: 08 FEBRUARY 2026

SYNOPSIS & COMMENTS ON
ARTICLE FOR PUBLICATION IN CCJ JOURNAL-1st ISSUE

S/NO	Name of Article & Author	Synopsis	Comments of the board	Remarks

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